

APPLICATION FOR A BUILDING PERMIT

Instructions: Complete both pages in ink and sign on the back. If unknown, information is available from Building Dept. Provide site and structural drawings for your project.

I. IDENTIFICATION**TAX Map ID#** _____

Project Address: _____ 14814 14830 14845 14871 14903 14905

Property Owner: _____ Phone# _____ Cell# _____
Address _____ City/State/Zip _____Applicant (if different): _____ Phone# _____ Cell# _____
Address _____ City/State/Zip _____Contractor _____ Phone# _____ Email _____
Worker's Compensation Insurance certificate on file Yes / No (required prior to issuance of permits)**II. PROJECT DESCRIPTION** (Submit site plan w/dimensions on separate sheet)

Briefly describe project _____

Proposed use of project (i.e. bedroom, storage, office) _____

Will this project involve the installation or modification of the
Electric System? Yes* No
Plumbing System? Yes No
HVAC System? Yes No

** If Electric System is modified, an Electrical Inspection by a Third-Party Agency is required.
There will be a separate inspection fee for this service.*

Review this section with the building department staff:

➤ ZONING DISTRICT	RU	R1	R2	TC	BN	BN2	BR	BNR	ABD	CL	C	I	PMRD
➤ CONSTRUCTION TYPE	n/a	New			Addition		Repair		Alteration				
➤ FLOOR LEVEL (of work)	n/a	Basement			1 st		2 nd		Accessory Structure				
➤ FOUNDATION	n/a	Crawl			Basement		Slab		Pier/Post				
➤ FLOOD PLAIN AREA		Yes	No										

II. CONSTRUCTION COSTS

Construction Costs for the work described in this application include the cost of all of the construction and other work done in connection therewith, exclusive of cost of the land. Estimate of costs may be determined by using the *Building Valuation Data* chart on file in the office.

CONSTRUCTION COSTS

Based on Contracted Labor and Material \$ _____

CONTINUED ON BACK

RESIDENTIAL PROPERTY DATA (answer all that is applicable)

Building Style _____

Square footage n/a Existing _____ New _____

#Bedrooms n/a Existing _____ Proposed _____

#Baths n/a Existing _____ Proposed _____

Garage n/a None _____ Attached _____ Detached _____

Porch/Deck n/a Existing _____ Proposed _____

Heating type n/a Existing _____ Proposed _____

Roof n/a Existing Layers _____ Rows of ice & water to be used _____

Fireplace n/a Gas _____ Solid Fuel (wood, coal, etc.) _____

III. CERTIFICATION

- I HEREBY CERTIFY that I am the; OWNER _____ BUILDER _____ AGENT OF OWNER _____ and am authorized to make this application. I assert that the information provided is accurate to the best of my knowledge, and the project will be completed as specified.
- I authorize the Code Enforcement Official, or his designee, to enter upon the property to make inspections as prescribed in applicable local and state laws.
- Furthermore, I understand that progress inspections shall be made as required by law, and NO BUILDING OR PROJECT SHALL BE OCCUPIED OR USED IN WHOLE OR IN PART UNTIL A CERTIFICATE OF OCCUPANCY HAS BEEN ISSUED.

Signed _____

Date _____

FOR OFFICIAL USE ONLY

Date Received _____ Approved _____ Denied _____ If denied, state reason _____

Signature of Code Officer _____

- Base Fee \$ _____ (\$50) new residential; (\$30) remodel; (\$30) roof; \$75 commercial (\$50) roof
- Per Thousand \$ _____ (\$1 per K residential; \$2 per K commercial)
- Sq. Foot Fee (new) \$ _____ (\$.10 per residential; \$.10 multi-residential; \$.10 commercial)
- Sq. Foot Fee (remodel) \$ _____ (\$.02 commercial)
- Sign Fee \$ _____ (\$25 base fee plus \$.25 per square foot) (Add \$50. for freestanding sign)
- Additional \$ _____

• **TOTAL DUE** \$ _____ Cash _____ Check# _____
(Payable to "Town of Big Flats")

NOTES - _____